



Mouloud
Mammeri
University
Tizi-Ouzou



Welcomes you

FOREIGN STUDENTS

**HOW TO APPLY FOR
REGISTRATION TO THE
UNIVERSITY OF
TIZI-OUZOU ?**



Vice-Rector in Charge of Graduate Studies,
Degrees and Permanent Training

Site : www.ummto.dz Tel. 026 11 73 29

2023

Registration of Foreign Students at the Mouloud Mammeri University in Tizi-Ouzou

Foreign students enrolled at UMMTO by the Ministry of Higher Education and Scientific Research should proceed as follows:

A - Educational enrolment

Documents required :

- 1- Enrolment authorisation issued by the MESRS.
- 2- Equivalence and three (03) copies of the baccalaureate issued by the MESRS.
- 3- Original and three (03) copies of the baccalaureate authenticated by the Ministry of the country of origin
- 4- Original and three (03) copies of the Bac transcript.
- 5- Original and three (03) copies of birth certificate.
- 6- Three (03) passport photos.
- 7- Proof of registration fee (200 DA).

N.B. Documents required to establish the equivalence of the BAC:

- A copy of the enrolment authorisation.
- One (01) copy of the baccalaureate certificate.
- One (01) copy of the baccalaureate transcript.
- One (01) copy of birth certificate.

These documents and the original baccalauréat certificate should be submitted to the MESRS Equivalences Department.

B - Scholarships

Documents required :

- 1- Scholarship decision issued by the relevant authorities.
- 2- Copy of passport.
- 3- Birth certificate.
- 4- Scholarship attestation issued by the Algerian embassy in the applicant's country of origin.
- 5- Settling-in allowance issued by the MESRS.
- 6- Two (02) passport photos.
- 7- Baccalaureate transcript.
- 8- Student certificate.

NB : Submission of the application to the offices of the ONOU

C - Accommodation

Documents required :

- 1- An accommodation agreement issued by the MESRS.
- 2- Copy of the certificate of equivalence of the baccalaureate.
- 3- Copy of the first three (03) pages of the passport.
- 4- Copy of the registration authorisation issued by the MESRS.
- 5- Three (03) passport photos.
- 6- Two medical certificates (general medicine and phthisiology).
- 7- Two stamped envelopes.

NB : Submission of the application to the offices of the ONOU

D - Residence card

Documents required :

- 1- Copy of the enrolment authorisation issued by the MESRS.
- 2- Copy of the first three (03) pages of your passport.
- 3- Birth certificate.
- 4- Two (02) passport photos.
- 5- Copy of student certificate.
- 6- Copy of the scholarship certificate issued by the MESRS.
- 7- Decision granting the room.

NB : The residence card must be validated by the national security directorate in the wilaya of Tizi-Ouzou.

E - Delivery of the Diploma

The application submitted by the education department must include the following documents in order to be issued with the final diploma:

- 1- Enrolment authorisation.
- 2- Equivalence of the baccalauréat.
- 3- Baccalauréat certificate.
- 4- Baccalauréat transcript
- 5- Birth certificate.
- 6- Transcripts of grades from first to last year.
- 7- Quitus certifying that the student is not in debt to the administrative services.

NB: Application to be submitted to the VRFSG Graduate Service

F - Repatriation flight ticket

Documents required :

- 1- Form provided by the administration
- 2- Handwritten request addressed to the Vice-Rector.
- 3- Five (05) copies of the diploma.
- 4- Five (05) copies of last year's student certificate.
- 5- Original and five (05) copies of the scholarship certificate.

NB :

- Application to be submitted to the foreign students' office of the vice-rectorate in charge of pedagogy.
- The application deadline must be respected (from the date of issue of the diploma).
- Any extension of the application will be at the applicant's expense.
- Students are only entitled to one repatriation ticket during their study period.

G - Master's registration

Documents required :

- 1- Original and one (01) copy of baccalaureate certificate
- 2- Original and one (01) copy of baccalaureate transcript
- 3- Original and one (01) copy of birth certificate
- 4- Copy of bachelor's degree
- 5- Copy of transcripts of grades from the first to the last year of study
- 6- Copy of first-year Master's degree certificate
- 7- Copy of the enrolment authorisation issued by the MESRS.
- 8- Copy of the equivalence of the baccalaureate issued by the MESRS.
- 9- One (01) passport photo

These documents must be submitted to the foreign students' office at the vice-rectorate in charge of pedagogy.